**Padbury Parish Council**

Minutes of the meeting of Padbury Parish Council held on Tuesday 14th February 2023 at 7pm.

Present: Councillors P Burton (Chairman), S Dickens, F Morris, V Murray, D Miah and D Green

Also present: P Molloy, Parish Clerk and 1 resident

The meeting commenced at 7pm

# Period of Public Participation

Resident raised the following items: 1) Main Street trees, suckers need to be removed – offered to carry out the works as a volunteer. 2) Raised concern regarding a hedge overhanging the footpath.

# Apologies – Buckinghamshire Councillors Stanier and Chilver

# Declarations of Interest – None

# Minutes

Resolved to approve the minutes of the meeting of the Parish Council held on the 13th December 2022 as a correct record - PPC/05/22-23.

# To receive updates from Buckinghamshire Councillors – None in attendance

# Sports Field, Play Area and Woodland

* 1. Pavilion – Members noted that planning permission applied for and no decision as yet and All Souls approved the refurbishment and extension works, as email 21/12/22. Councillor Burton to ask AB Design to start work on the building regulation documents.
* Members resolved to go out to tender.
* Members reviewed and agreed amends to tender documentation. Members resolved to use a single contractor for all of the works but to request prices for each lot.
	1. Section 106 funding – Members noted S106 authorisation form fully signed off, as circulated on 1/2/23.
	2. Pavilion insurance claim – Chasing financial settlement for internal repairs.
	3. Woods – Thank you to Councillor Dickens for felling the trees.
	4. Playground maintenance – List circulated on 7/2/23, works not resolved.
	5. Path lights – Members resolved to repair the switch nearest the tennis court.

# Planning

* 1. New Applications: Members noted the following applications made since the last meeting:
* 22/04305/APP Householder application to reconfigure 4 ground floor windows – 5 West Furlong. No objection.
* 23/00402/APP Householder application for demolition of conservatory, erection of side extension, addition and relocation of dormers and skylight windows – Bramley Orchard, Bryne Lane. No objection, but raise concern re overlooking.
	1. Members noted applications dealt with under delegated procedures since the last meeting – see list at end of these minutes.
	2. Members noted decisions made by Buckinghamshire Council and applicants since the last meeting – see list at end of these minutes.
	3. Members noted the applications awaiting determination by Buckinghamshire Council – see list at end of these minutes.
	4. Appeal hearing held on the 7/2/23 for Old Oak House, Old End. Councillor Burton attended and provided an update. Members noted additional information regarding the land registry entry for this property. This had been sent to the Buckinghamshire Council planning department for forwarding to the planning inspector - Members resolved to send the same information to Savills, as agents to All Souls.
	5. Neighbourhood plan was discussed and agreed to add to the next agenda – will need residents involvement.

# Finance

* 1. Members resolved to note that the balances for the bank accounts as at 31st January 2023 are as follows:
* Barclays Community Current account ending 959 £31,120.70
* Barclays savings account ending 970 £18,454.75
* Barclays Millennium Wood account ending 198 £15,428.51
	1. Members noted payments made under delegated procedures since the last meeting – see list at end of these minutes.
	2. Members resolved to make the following payments:
* P Molloy: £523.45 January salary and expenses. Cheque 102378
* R Gough: £47.50 Caretaker for January. Standing order on 1/2/23
* M Jackson: £45 Securing the gate for January. Standing order on 1/2/23
* EON: £1070.40 (£892 + £178.40 VAT) New street light, Old End. Cheque 102379
* M Tweed: £19 February cleaning. Cheque 102380
* EON Next: £360.91 (£343.73 + £17.18 VAT) Pavilion electricity. Cheque 102381
* NPower: £26.84 (£22.37 + £4.47 VAT) Street lighting for December. Direct debit 15/2/23
* NPower: £552.19 (£460.16 + £92.03 VAT) Street lighting for December. Direct debit 15/2/23
	1. Members noted the following income. December: £389.50 tennis club rent and £45 pump advertising. January: £149 pump advertising and £400 football club rent.
	2. Members resolved the Income, Expenditure, Summary and Budget year to date statements as of 31st January 2023.
	3. Budget 2023-24 – Members resolved the draft budget circulated on 12/1/23.
	4. Precept 2023-24 – Members noted the precept request for £32,600 was submitted to Buckinghamshire Council on the 21/12/22.

# Other Parish Council Business

* 1. Members resolved Volunteer Policy and Procedures.
	2. Letter to be sent to Anglian Water regarding the issues in the village – clerk provided update.
	3. Local Plan for Buckinghamshire - email circulated 5/1/23, response required by 28/2/23. Members discussed and reply to be sent.
	4. Play opportunities this summer as email circulated 11/1/23 – not resolved.
	5. Members resolved the following policies: Health & Safety and Safeguarding. Members resolved Councillor Murray as Child Protection Officer.
	6. Email from BMKALC re Clear Utility Solutions update – not resolved.
	7. Members resolved: 18th April meeting to also include the Annual Parish Meeting and the 23rd May meeting to also include the Annual Meeting of the Parish Council.
	8. Members resolved meeting dates for the remainder of the year – 11th July, 12th September and 12th December.
	9. Members noted clerks review carried out on 2/2/23

# Funding

* 1. Tesco application submitted on 31/12/22 for new fencing for the MUGA.

# Contracts and Similar Matters

92.1 Devolved services/mowing of verges – Members resolved quote B (Tame Your Garden) at £500/cut and 6 cuts to be carried out. Agreement to be prepared.

92.2 Playground mowing – Members resolved Agreement.

# Village Organisations – oral reports on matters relevant to the Parish Council

* Village Hall – Suggested a councillor attend to be available to residents.
* School/Preschool – nothing to report
* Greener Padbury Group – see point below.

# Meetings

* 1. Parish Liaison – 1st March at 6.30pm – Councillor Burton attending.
	2. NBPPC – 16th February at 7.30pm - Councillor Green attending.
	3. Community Boards – 25th April at 7.30pm - Councillor Burton attending.
	4. Greener Padbury Group – 27th February – Councillor Murray attending.

# Maintenance/Environmental Issues

* 1. Jobs around the village – New list circulated for 2023.
	2. Greener Padbury Group - Update circulated on the 8/2/23. Members

resolved Councillors to attend a walk around the woods to discuss the management plan on 17/3/23, 11.30am to be confirmed. Members noted that plans for verges and playground are to be provided. Also noted that they now have their own insurance. Councillor Dickens had attended the Millenium woods for a meeting with the Greener Padbury group and the Newt Conservation Partnership. However, as the latter did not attend at the agreed time, the meeting did not take place.

* 1. Buckinghamshire Council trees project – 3 trees remain, waiting to see if they survive.

# Highways

* 1. Traffic Calming Measures – Our application via Buckinghamshire Council Community Boards is on hold until 2023-24 and will be reviewed once the new contractor is in place.

# Matters dealt with between meetings

* 1. Response to the Highways comment on the pavilion planning application as emailed circulated 10/1/23 – agreed.
	2. Article for the Padbury Pump regarding the precept.

# Dates of next meetings – Members noted:

18th April (including the Annual Parish Meeting), 23rd May (including the Annual Meeting of the Parish Council), 11th July, 12th September and 12th December.

Meeting closed at 10.06pm

Signed…….………………………………Chairman / Date…………………………

Schedule of planning applications dealt with under delegated procedures:

* 22/04153/APP Householder application for demolition of single storey garden room and replace with single and two storey side extension – 4 Bennetts Close. No objection
* 22/04316/ALB Listed building application for repairs to roof structure and walls, like for like replacement of side window and formalisation of replacement of modern rear extension window with French doors – Wesley Cottage, Main Street. Supports
* 22/04192/APP Improvement of existing sports pavilion including extension to main room, improvement of disabled access, WCs, additional car parking and window alterations – Pavilion, Springfields. Supports. 14 comments of support from residents.

Schedule of planning decisions made by Buckinghamshire Council or the applicant since the last meeting:

* 20/04298/APP**,** The Ramblers, Main Street-Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective). APPROVED
* 22/03701/APP, 20 Old End – Householder application for single storey rear and two storey side extension. APPLICANT WITHDRAWN
* 22/04068/PIP Application for permission in principle for the erection of a minimum of 5 and a maximum of 9 dwellings – Land adjacent to West Bourn, Main Street. DECIDED. Applicant has appealed
* 22/04153/APP – 4 Bennetts Close. APPROVED
* 22/04316/ALB – Wesley Cottage. CONSENT GRANTED

Schedule of planning applications pending consideration by Buckinghamshire Council:

* 22/03695/AOP Outline application for up to 81 dwellings and associated works - Land North of A413.
* 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road

Schedule of payments paid between meetings:

* P Molloy: £430.40 December salary. Cheque 102370
* R Gough: £47.50 December caretaker. Standing order paid 3/1/23
* M Jackson: £45 December securing of gates. Standing order paid 3/1/23
* JDB Plumbing & Heating: £99.60 Repair burst pipe in garage. Cheque 102371
* EON Next: £350.87 Pavilion electricity. Cheque 102372
* EON: £28.16 Fix street light on Potters Glen. Cheque 102373
* EON: £165.30 Street light maintenance, quarter ending December 2022. Cheque 102373
* SLCC: £112 Annual membership fee. Cheque 102374
* NPower: £25.57 Street lighting November 2022. Direct debit 15/1/23
* NPower: £481.96 Street lighting November 2022. Direct debit 15/1/23
* F Morris: £240 Hedge cutting for the woods. Cheque 102375
* F Morris: £168 Hedge cutting for the playing fields. Cheque 102375
* AB Design Solutions Ltd: £1181.20 Pavilion plans & planning application. Cheque 102376
* JDB Plumbing & Heating: £55 Attended to burst pipe (outside toilet). Cheque 102377
* Wave: £131.89 Pavilion water 15.10.22 to 14.01.23. Direct debit 29/1/23